

**Indian Valley Public Library**  
**Board of Trustees**  
**April 18, 2024**

**Attendance:** Steve Boell, Penelope Price, Elise Bowers, Janelle Adams, Suzanne Leonard, Michelle Kane, Beth Styer, Alex Grande (online); Margie Stern; Library Director, FOF Representative Stephanie Ferretti.

Steve Boell called the meeting to order at 8:24 AM on April 18, 2024.

Executive Session was held prior to the board meeting at 8 AM. Topic of discussion was a personnel matter.

**Consent Agenda:**

*Minutes:* Correction; adding Indian Valley Junior Women's Club to host the annual herb sale at the library this spring.

*Treasurer:* No report. Confirmation if any of the contractors need payment prior to starting services with IVPL. Suzi confirmed no initial payment needed to start renovations.

**Directors Report:** Program attendance is up, new users to the library and library car numbers all going up. Margie and Suzi attended the Indian Valley Chamber of Commerce State meeting. Representatives from each borough were there, as well as members from Hatfield and Towamencin townships. The Hatfield representative is asking their residents what they want within a township. Hatfield does not currently contribute funding to the library. Many Hatfield members come to IVPL.

Thank you for the FOF and BOT for the library workers day celebrations. The staff were so thankful to be celebrated for the appreciation day.

Nonprofit forum group that meets at library monthly were able to meet with the superintendent of Souderton Area School District. Monday April 15, 2024 multiple nonprofits from the Indian Valley area met with Dr. Gallagher. He updated the organizations on the renovations in the district, notably Salford Hills elementary school getting a brand new library. The high school is now slated as a meeting area, no books. Over the course of the next few years a new reading program will be piloted in the district. This one million dollar investment will start next school year. Margie offered to work in conjunction with the schools to assist not only the parents, but the teachers through this transition. Dr. Gallagher will connect with IVPL on collaboration with IVPL.

Consent agenda motion made by Alex, with a second from Michelle.

*Facilities:* Facilities Report to BOT

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Renovations to the 2 bathrooms begins Monday 4/29. Request that Library make up signs alerting public to disruption. Safety provisions/caution tape, cones etc. will be provided by contractors. Expect disruption in Reading room as Contractors

and their equipment will be using the Reading Room entrance off the Front parking lot.

Following up on the 3/23 ALA Trustee's workshop, the FC recommends initiating a Crisis Response Plan be written as described. FC will initiate once our new director is in place.

A new roof will be put on the Used Book Sale Trailer and donated by Tim Shaffer Roofing and Siding. Estimate late May roofing contractors will take rear parking spaces in the "Landis" lot for the duration of the construction. (2 days). Will get photos and logos so as to properly thank Tim from the IVPL community on IVPL social media outlets.

Suzi suggested a crisis response plan to be set into action by the BOT. All members agreed, especially after last month's training.

*FOF:* Hard at work planning all of the events for the rest of the year. Donor appreciation is the next event, to be held for all donors who contributed significantly to the FOF. 50 attendances have RSVP'd. This will be held at the Rising Sun Inn, in Telford.

Concert Sundaes will be co-chaired by Suzi and Ginny on June 9<sup>th</sup>. Branch Creep Tap House has offered to provide beer and wine to the event as a sponsor. A percentage of the proceeds would benefit IVPL. FOF will vote on this at the next meeting.

Beerfest has 10 breweries committed, as well as distilleries and local wineries. Michelle is working with the marketing committee on PR for this event. Ads have started to run at the Broad Theater in Souderton. Tickets have gone sale, with 50 pre-sold tickets.

Annual appeal slated to be sent out in the next week, around the Donor Appreciation event. FOF has listed items they have been able to do for the library as an insert to the mailing.

*Marketing Committee:* Meeting was moved from this week to next week. Agenda item has been added on Margie's retirement and transition. May 4<sup>th</sup> Eagle Scout project with Margie, Nicole, Nick placing door hangers in neighborhoods regarding IVPL.

*Finance:* No report

### **Old Business:**

IVPL Garden clean up held on the 20<sup>th</sup>. Open to everyone to help clean up the garden grounds surrounding the library.

Indian Valley Junior Women's Club basket raffle by the reference desk.

Alderfer Trail Park- story walk has graffiti on the plastic of two stations. Margie contact the Township, who will remove and address the graffiti. Secondary Park ideas were discussed, Hatfield and various other locations.

**Public Comments:** s Keane Leister, IVPL volunteer coordinator of Franconia -Volunteer appreciation week next week. Staff are hosting their gratitude to the dedicated volunteers of the library.

Alex made the motion to adjourn the meeting at 8:51 AM, a second of Elise.

Respectfully submitted,  
Janelle M. Adams,  
Secretary