



## **INDIAN VALLEY PUBLIC LIBRARY**

Board of Trustees Meeting

June 16, 2022

Call to order: Alexander Grande, IVPL Board President, called the June 16, 2022 meeting of the Board of Trustees to order at 8:00 AM.

Present – Cassie Balzer, Steve Boell, Alexander Grande, Darren Johnson, Doug Johnson, Wendy Leshinskie, Penny Price, Margie Stern, Beth Styer and Bud Leister Bud Leister (Foundation of Friends).

Absent (excused): Doug Johnson, Suzi Leonard

### Consent Agenda

- Minutes – Correction of wording on facilities report.
- Treasurer’s Report/ Financial Statements - Darren Johnson presented the report. No questions
- Director’s Report – No questions
- Monthly Statistics – As school let out, visitation increased. Digital download numbers increasing. Discussion on marketing plan to promotion attendance. Is hiring a marketing firm in our future?
- Report to the Municipalities – focus on library cards held by residents

Consent Agenda: Beth Styer made a motion to approve the minutes, Steve Boell seconded, motion was approved.

### Committee Reports

- Facilities - no report
- Foundation of Friends – Reviewed MOU, a few points clarified, working on endowment funds, funding chess club clocks, contacting larger donors thanking them for their donations.
- Personnel- Personnel Handbook draft, diversity statement expanded. Handbook will be sent to solicitor for review. Steve Boell made a motion for approval pending solicitor review. Beth Styer seconded; the motion was approved.
- Strategic Plan - Meeting June 17 to discuss progress and plan future steps.

Old Business - none

### New Business

- FOF/BOT Memorandum of Understanding - submitted to Foundation of Friends, Steve Boell and Cheryl Cherry (technical writer) for review. Steve commented that upon approval of MOU, other policies need to be reviewed.

- Community Room technology upgrade proposals – Margie presented bids by Visual Sound and ProFound Technologies for AV systems in the community meeting room. After review, Steve Boell made a motion for the IVPL not to spend more than \$80,000 to adopt option 3 from ProFound Technologies, to repaint recarpet the room and complete all necessary renovations. Beth Steyer seconded.

Adjournment Wendy Leshinskie made a motion to adjourn at 9:05 Beth Styer seconded and the motion was approved.

Respectfully submitted,

Catherine S. Balzer, Secretary

Next Meeting: July 21, 2022