



INDIAN VALLEY PUBLIC LIBRARY

Board of Trustees Meeting
March 18, 2021

The March 18, 2021 meeting of the Board of Trustees was called to order by the president, Alexander Grande at 8 AM.

Present –Cassie Balzer Alexander Grande, Darren Johnson, Wendy Leshinskie, Suzi Leonard, Penny Price, Margie Stern, JoAnne Strom, Beth Styer and Victor Verbeke.
Guest Bud Leister, FOF.

Minutes of the February 18 meeting were reviewed. Moved to approve by Beth Styer, seconded by Penny Price. The minutes were approved.

Reports:

- Treasurer’s Report/ Financial Statements – The report was reviewed. Remainder of Commonwealth monies received and 2020 funds from Telford Borough. Beth Styer moved to accept the report, seconded by Penny Price, the report was approved.
- Director’s Report
 - Circulation continues to be down but electronic circulation increased by 58% over last year
 - All programs, children’s, teens and adults, continue to be held virtually.
 - Newsletters and email blasts continue to be sent digitally.
 - Staff continues to attend workshops and training sessions.
 - The Annual Report was submitted, as required, to Commonwealth Libraries.
 - The bid specifications for the new roof were submitted to Commonwealth Libraries and approved. RFP will be posted in April and contract awarded in May.
 - Univest gave IVPL a grant for books to be distributed to children.
 - Volunteers slowly returning to IVPL, must show proof of vaccination.
 - Donations will be opened in the next week. 5 bags or containers per person. Books will be collected 2 days a week.
 - April outside story time. Smaller groups, run by the library, will start in the near future
 - Sunday hours have started. Saturdays still the most popular.
- Monthly Statistics - Circulation up particularly in digital downloads.
- Report to the Municipalities – focus on “A year in Review!”

Committee Reports

- Facilities roof project will be reviewed by Souderton Borough during their April working meeting.

- Foundation of Friends
 - Committee continues to meet monthly
 - August 21 is the tentative date for Dinner in White
 - Book vending machine purchased for children's library for summer reading rewards. Working with the graphic design team on the wrap on the new Bookworm Vending Machine. The vending machine was purchased by the FOF and will be used as reading incentive for Summer Learning and 1000 Books Before Kindergarten.
 - Marketing plan being developed, information shared with Nick Hagdorn, Development Officer IVPL.

Old Business

- Planning continues for a joint meeting of the municipalities and the SASD. Subcommittee met to suggest dates and protocol for the upcoming meeting. Meeting will be held this spring
- Automatic renewals – Similar to courtesy notices, notification will go to subscriber that their items are automatically renewed or that it must be returned for other borrowers. Discussion ensued on pros and cons of this issue. No decision made.

New Business

- Indian Valley Jr. Women's Club Annual Herb Sale will begin shortly. Orders will be placed online. Pick up at the library
- IVPL Strategic Plan goes through 2021. At the end of the calendar year we will need to evaluate future plan.

Public Comment none

The meeting was adjourned at 8:39.

Respectfully submitted,
Catherine S. Balzer

Next Meeting: April 15, 2021