



## **INDIAN VALLEY PUBLIC LIBRARY**

Board of Trustees Meeting

May 20, 2021

The May 20, 2021 meeting of the Board of Trustees was called to order by the vice-president, Beth Styer at 8 AM.

Present – Cassie Balzer, Darren Johnson, Wendy Leshinskie, Suzi Leonard, Penny Price, Margie Stern, JoAnne Strom, Beth Styer and Victor Verbeke. Guest Bud Leister, FOF.

Absent: Alexander Grande (approved)

Minutes of the April 15 meeting were reviewed. Moved to approve by Darren Johnson, seconded by Penny Price . The minutes were approved.

Reports:

- Treasurer's Report/ Financial Statements – The report was reviewed. Souderton's first quarter payment was received. Normal expenditures, April was a three payroll month. Wendy Leshinskie moved to accept the report, seconded by Penny Price. The report was approved.
- Director's Report
  - Circulation continues to be down but improving
  - All programs, children's, teens and adults, continue to be held virtually.
  - Youth Services staff is busy planning for the Summer Quest program.
  - Staff continues to attend workshops and training sessions.
  - IVPL will be moving from Library Insights to manage museum passes and hotspots reservations to Assabet at a cost saving of \$295 a year
  - Yun Shia (Technical services) submitted her resignation after 20 years of part-time employment at IVPL. She will be missed.
- Monthly Statistics - Circulation up particularly in digital downloads. Trying to spread word in community that the library is open.
- Report to the Municipalities – focus diversity of programs offered at IVPL

## Committee Reports

- Facilities
  - Souderton Borough received 4 bids for the roof project. Banes Roofing was the low bid. They will be rechecking cover boards. Bid is \$186,500 if no coverboards need to be replaced. Hopefully work will begin hopefully in June but may be July due to shortages of materials. Project will not involve closing the library. Will take about 2 weeks
  - Oldest HVAC unit needs to be replaced. No a/c coming from unit.
- Foundation of Friends - received \$14,000+ since beginning of year. Discussion of reverse raffle. Marketing plan in development. Column in IVPL newsletter.

## Old Business

- Staff in-service day – Thursday June 3, Roz Warren will be keynote speaker. Margie will present on the Keystone Forward Award that IVPL received. Remainder of day will involve sharing department information. Lunch is provided.
- Joint meeting with all municipalities – Communication joint meeting with F of F and IVPL board will be scheduled in June, planning coming up with leadership plan, a recommitment to plan and meeting with individual municipalities. Penny brought up need for similar strategy for the community and businesses.

## New Business

- Axis 360/Overdrive - Axis 360 digital holdings will be transferred to Overdrive resulting in \$3,000 in platform fees. Similar product to Overdrive. Hoopla will continue.
- Future meetings virtual/in-person - Victor Verbecke moved that the next IVPL Board meeting will be held in-person at the library with the option for remote as needed. Penny Price seconded, June IVPL Board meeting will be in the community room at 8 AM
- Reopening plan – Following COVID 19 re-opening plan. Following 5/13 CDC guidance masks fully vaccinated individuals are no longer required to wear a mask.

Public Comment none

The meeting adjourned at 9:15.

Respectfully submitted,

Catherine S. Balzer, Secretary

Next Meeting: June 17, 2021