

INDIAN VALLEY PUBLIC LIBRARY
Board of Trustees Meeting
November 18, 2021

Call to order: Alexander Grande, IVPL Board President, called the November 18 meeting of the Board of Trustees to order at 8 AM.

Present – Cassie Balzer, Alexander Grande, Darren Johnson, Wendy Leshinskie, Suzi Leonard, JoAnne Strom, Beth Styer, Penny Price and Victor Verbeke. Bud Leister, Foundation of Friends, Jonathan Leister, Staff. Absent (excused): Margie Stern.

Minutes: Minutes of the October 21 meeting were reviewed. Penny Price made the motion to approve amended minutes, Beth Styer seconded, and the motion was approved.

Reports:

- Treasurer's Report/ Financial Statements The report was reviewed. As usual, no municipal funds received in October. Annual fee for "Spark" program paid. Joanne Strom moved to accept the Treasurer's Report, seconded by Beth Styer, the report was approved.
- Director's Report
 - Circulation of materials, both physical and digital, continue to increase. Circulation up 26.3% from last year but down 20.3% from 2019.
 - IVPL reached out to the community through newsletters, social media, and community events.
 - Paige Hanson was hired as a new Part-time Library Assistant.
 - Angela Buckley, Nicole Husbands, Beth Styer, Alex Grande, and Margie Stern continue work with Racial Equity Learning Community. 18-month training program sponsored by HealthSpark Foundation.
 - Robbie Fischer and Angela Buckley are part of the SEPLA Conference Planning committee.
 - Newsletters and email blasts continue to be sent digitally.
 - Staff continues to attend workshops and training sessions.
- Monthly Statistics – Total circulation down over 2019 but increased programs and visits over 2020.
- Report to the Municipalities – Newsletter focus on expressions of gratitude from the public for the services that IVPL provides.
- Annual appeal letter went out. Excellent pamphlet, loaded with information.

Committee Reports:

- Facilities-Negotiated maintenance contract with Bergey's to service the HVAC units
- Foundation of Friends – Focus on developing a business plan; looking at future costs, operating costs, future needs, banking, grants, etc. Jim Styer and Joe Devlin have spent time evaluating plans for future and accomplishments in the past year. Annual appeal raised 48,000+ (doubled over last year.) Joint meeting in December.
- Personnel – Margie evaluation will be distributed in December, due back in January. Committee assignments, notify Board President or Director of desire to change assignment.

New Business:

- 2022 Budget Draft – will be voted on in December. Bring questions to Darren Johnson, or Margie Stern.
- Public Comments at Board Meetings policy (Action needed) – Penny Price presented a draft for procedures for Public Comments at Board minutes. Discussion ensued. Vote delayed until December.
- Board open positions Long time board members JoAnne Strom (Franconia) and Victor Verbeke (Lower Salford) will be leaving the board at the end of the year.

There being no public comment, the meeting adjourned at 9:12.

Respectfully submitted,

Catherine S. Balzer, secretary

Next Meeting: December 16, 2021