



INDIAN VALLEY PUBLIC LIBRARY

Board of Trustees Meeting
February 17, 2022

Call to order: Alexander Grande, IVPL Board President, called the February 17, 2022 meeting of the Board of Trustees to order at 8 AM.

Present – Cassie Balzer, Steve Boell, Alexander Grande, Darren Johnson, Doug Johnson, Penny Price, Wendy Leshinskie, Margie Stern, and Beth Styer. Suzi Leonard-virtual.

Minutes: Beth Styer made the motion to approve amended minutes, Wendy Leshinskie seconded, the motion was approved.

Reports:

- Treasurer's Report/ Financial Statements – The report was reviewed. Another allotment of employee retention funds received. Penny Price moved to accept the minutes, seconded by Beth Styer, the report was approved.
- Director's Report
 - Circulation of materials, both physical and digital, continue to increase over '21.
 - Due to rising cases of the Omicron variant, most programs were held virtually during January. Board authorized Director to make upcoming judgement regarding mask wearing.
 - IVPL reached out to the community through newsletters, social media, and community events. Newsletters and email blasts continue to be sent digitally.
 - Staff continues to attend workshops and training sessions.
 - Annual appeal donations continue to be received.
 - Tax preparation hosted by AARP will have a reduced number of appointments available. Appointments are necessary.
- Monthly Statistics – New format very helpful to compare data over the past years.
- Report to the Municipalities - Focus on what patrons love about IVPL.

Committee Reports

- Facilities – Suzi applauded staff for their handling of the power failure. Equipment for such a situation needs to be explored so that the library is not plunged into complete darkness if another power outage occurs.

- Foundation of Friends – Margie reported for Bud Leister. FOF will meet during the week of February 21.
- Personnel - Director evaluation will be distributed shortly. The committee will begin updating the Personnel Handbook.

Old Business

- BOT/FOF joint retreat – notes distributed.
- Strategic Report - Catalyst Center for Nonprofit Management - Elizabeth Vibber, Strategic Consultant, submitted a proposal for assisting in the creation of the updated strategic plan. Steve Boell made a motion to approve the hiring of Elizabeth Vibber subject to addition of a focus group for the FOF. Beth Styer seconded, the motion was approved.
- Reappointment of Solicitor - Landis Hunsberger, Gingrich and Weik, LLC as IVPL solicitor for 2022.

New Business

- Collection Development Policy – materials distributed for perusal prior to Board approval at the next meeting.

Public Comment - none

Adjournment- Beth Styer made a motion to adjourn at 9:10 seconded by Wendy Leshinskie. The motion was approved.

Respectfully submitted,

Catherine S. Balzer, Secretary

Next Meeting: March 17, 2022