

## INDIAN VALLEY PUBLIC LIBRARY

Board of Trustees Meeting

September 15, 2022

Call to order: Alexander Grande, IVPL Board President, called the September 15, 2022 meeting of the Board of Trustees to order at 8:03 AM.

Present – Cassie Balzer, Steve Boell, Alexander Grande, Darren Johnson, Doug Johnson, Suzi Leonard, Wendy Leshinskie, Penny Price, Margie Stern, and Beth Styer.

Guests: Bud Leister (Foundation of Friends), Elizabeth Vibber (Catalyst Center for Nonprofit Management).

Consent Agenda: Action Needed

- Minutes
- Treasurer's Report/ Financial Statements – budget on target
- Director's Report – see report, congratulations to Margie for distinguished service award
- Monthly Statistics – Continues to grow
- Report to the Municipalities – succinctness of report appreciated

Consent Agenda: Beth Styer made a motion to approve the consent agenda, Wendy Leshinskie seconded, and motion was approved.

Committee Reports

- Facilities
  - Tree and brush removed from grounds by volunteers Jim Styer and Bud Leister. They also reset parking lot signs and opened sightlines to the IVPL street sign.
  - Banes did inspection and gutter cleaning. No issues to report
  - Trees on roof removed by Gifford. Concern about report of low soil levels and plastic degradation from exposure.
  - Staff break room completed. Over budget by \$1000. Project total \$4077. Thanks to Leister's for initiating project
  - Future concerns: outside automatic door, hot water heater, sidewalk repair.
  - Lion's eyeglass donation box is being refurbished.
- Foundation of Friends – Bud Leister reported on latest meeting. Concerns regarding memorandum of understanding. Wendy voiced concern of FOF to increase communication, to streamline process, voice in strategic plan and hierarchy of structure. Dinner in White successful.

Old Business

- Personnel Handbook Action – a few amendments made to clarify IVPL positions. Steve Boell made a motion to approve amendments, Beth Styer seconded, and motion was approved.
- Lewis McLean Reading Room – Lawyers reviewed gift agreement. Steve Boell made a motion to authorize IVPL officer to approve the agreement, Beth Styer seconded, and motion was approved.
- Community Room AV upgrades – equipment will be installed in early October.
- Story Walk – Margie met with Lower Salford Assistant Township Manager and planned out route for the story walk in Alderfer Park.
- Strategic Plan – Penny Price gave an overview of the new 5-year plan. The document will need to be reviewed once a year. Elizabeth Vibber commented that the outreach committee involves the Foundation of Friends. The Board will need to evaluate committees to accomplish the objectives. Doug Johnson made a motion to approve Strategic Plan as submitted. Beth Styer seconded, and motion was approved.

New Business – Board will begin search for at large position opening. Submit names to Margie for consideration.

Respectfully submitted,

Catherine S. Balzer, Secretary

Next Meeting: October 20, 2022