



INDIAN VALLEY PUBLIC LIBRARY
Board of Trustees Meeting
February 18, 2021

The February 18, 2021 meeting of the Board of Trustees was called to order by the president, Alexander Grande at 8 AM.

Present –Cassie Balzer Alexander Grande, Darren Johnson, Wendy Leshinskie, Suzi Leonard, Penny Price, Margie Stern, JoAnne Strom, Beth Styer and Victor Verbeke.

Minutes of the January 21 meeting were reviewed. Moved to approve by Beth Styer, seconded by Penny Price. The minutes were approved.

Reports:

- Treasurer’s Report/ Financial Statements – The report was reviewed. Not a lot of activity. Line item added for indicate prior year municipality contributions to keep records accurate. Wendy Leshinskie moved to accept the report, seconded by JoAnne Strom, the report was approved.
- Director’s Report
 - The availability for Tax preparation participation is reduced, fewer preparers and needs to be done in a two-step process. Adding Saturday hours and one additional preparer.
 - Circulation continues to be down but electronic circulation increased by 68%
 - All programs, children’s, teens and adults, continue to be held virtually.
 - Newsletters and email blasts continue to be sent digitally.
 - Staff continues to attend workshops and training sessions.
 - VNA grant application process has opened. IVPL submitting an application for ’21 and ’22 for \$5000 each year.
 - Local municipal Chamber of Commerce meeting was held. Municipalities report that they are in good financial position.
- Monthly Statistics - Circulation up particularly in the area of digital downloads.
- Report to the Municipalities – focus on “What is to love in the library!”

Committee Reports

- Facilities

- Suzi Leonard and Margie Stern met with Mike Cole, borough manager-Souderton. RFP being written to Borough standards so that bids can be solicited.
- Start date for roof may be June at the earliest.
- Foundation of Friends
 - A meeting was held to focus on fundraising activities, and marketing plan.
 - EITC webpage ready to launch. Applications must be submitted on or as close to July 1 as money is distributed first come.
 - FOF brainstormed virtual functions. Monies raised must exceed costs.
 - August 21 tentative date for Dinner in White
 - Book vending machine purchased for children's library for summer reading rewards.
- Personnel
 - Director's annual review being collated.
 - Margie conducted professional staff reviews focusing on self-reflection.

Old Business - Joint meeting will be scheduled with all municipalities and school district. Alex, Penny, Suzi, Margie and Victor will represent the Library Board.

New Business

- ■ Annual Report – submitted.
- Automatic renewals – Spark system capable of automatically renewals, unless someone is waiting for the items. Convenience for patrons, but there are issues that Margie will investigate.
- Sunday Hours – will be added.

Public Comment

Victor thanked Mary Porter and staff for helping him find extended family and internment site of his 6th great grandfather at the old Goshenhoppen Church.

Beth Styer moved to adjourn the meeting, seconded by Wendy Leshinskie. The meeting was adjourned at 9:04.

Respectfully submitted,
Catherine S. Balzer

Next Meeting: March 18, 2021