



**INDIAN VALLEY PUBLIC LIBRARY**  
Board of Trustees Meeting  
April 15 2021

The April 15, 2021 meeting of the Board of Trustees was called to order by the president, Alexander Grande at 8 AM.

Present – Cassie Balzer Alexander Grande, Darren Johnson, Wendy Leshinskie, Suzi Leonard, Penny Price, Margie Stern, JoAnne Strom, Beth Styer and Victor Verbeke.

Guest Bud Leister, FOF.

Minutes of the March 18 meeting were reviewed. Moved to approve by Beth Styer, seconded by Victor Verbeke. The minutes were approved.

**Reports:**

- Treasurer's Report/ Financial Statements – The report was reviewed. Most municipality monies received. All expenses are in line or below budget. Budget surplus for the year. Phone system changed from Verizon to Netcarrier. The Museum pass system vendor will be changing. Other vendors will also be evaluated to see if discount payments are available. Beth Styer moved to accept the report, seconded by Penny Price, the report was approved.
- Director's Report
  - Circulation continues to be down but improving
  - All programs, children's, teens and adults, continue to be held virtually.
  - Newsletters and email blasts continue to be sent digitally.
  - Staff continues to attend workshops and training sessions.
  - Volunteers slowly returning to IVPL, at this point, all volunteers must show proof of vaccination.
  - Donations continue 2 days per week. Limited donations to five bags or containers per person.
  - PPP loan forgiveness paperwork submitted and approved by both Uninvest and SBA.
  - National Library Week proclamation received by Lower Salford.
  - First book sales in May and June
- Monthly Statistics – Circulation of items is up, particularly in digital downloads.
- Report to the Municipalities – focus on National Library Week, April 4-10

**Committee Reports**

- Facilities – no report
- Foundation of Friends
  - Indian Valley Jr Women’s Club Herb Sale pick up set for May 1.
  - Dinner in White to be held on August 21 in the Souderton Community Park.
  - Capital Campaign Committee – Name of group reviewed, IVPL long-range plan reviewed. Committee establishing relationships with leaders in community. Discussed possibility of raising money. Action plan gathering information on planning for future fundraising
  - EITC subcommittee letter will go out to top corporate donors. Email follow-up by Victor.

Personnel – no report

Old Business - Joint meeting with SASD and municipalities – Team from FOF and board are working on presentation of the IVPL foot-print for the future. Committee looking at critical questions that may be asked and information they need to present will be evaluated. Information will be sent out to municipalities and school district in advance so that attendees can formulate questions in advance.

New Business - Staff in-service day – Library will close for a one-day in-service day. Author, Roz Warren will be the guest speaker. She will discuss the stress on librarians working with the public. Librarians will share information and services provided by their different departments. Staff anniversary dates will also be celebrated. Board will contribute to cost of lunch.

Public Comment none

The meeting was adjourned at 9:04.

Respectfully submitted,  
Catherine S. Balzer

Next Meeting: May 20, 2021